

AUTOMOTIVE CRAFTS SHOP SIGN-IN SHEET

PRIVACY ACT STATEMENT

5 U.S.C. AND E.O. 9397 authorized the collection of this information. Purpose is to identify and document the eligibility of patrons utilizing the Automotive Crafts Shop and ensure equipment is returned. Additional disclosures of this information may be made to activities listed in AR 340-21, paragraph 3-2, blanket Routine Use Disclosures. Furnishing this information is voluntary; however, failure to provide the information may result in a denial of requested services.

NAME: _____

RANK: _____

GOOD TELEPHONE #: _____

VEHICLE TYPE: _____

Services requested:

Tools and bay will be cleaned by me and turned in prior to my departure from the Automotive Crafts Shop. A fee may be charged for cleaning materials. I have received operation instructions on usage of the lifts.

DATE: _____

TIME: _____

SIGNATURE: _____